



## *American Gold Star Mothers, Inc.*

### **Position Description: Banner Guard**

**JOB DESCRIPTION:** Shall be the custodian of the official banner of the organization and shall present the banner upon direction of the National President or the National Executive Board

#### **SUMMARY OF ESSENTIAL FUNCTIONS:**

- Serves on committees as assigned by the National President
- Learns proper flag etiquette and is responsible for the safekeeping and care of the banner, to include ironing, transporting, assembly and disassembling
- Carries the banner at Gold Star Mother's Day, Veteran's Day and Memorial Day ceremonies at Arlington National Cemetery and at the National Convention

Additional Skills necessary to perform duties include, but are not limited to, the requirement of computer skills for all NEB members.

**Disclaimer:** The above statements are intended to describe the general nature and level of work being performed by this member of the National Executive Board of American Gold Star Mothers, Inc. They are not to be construed as an exhaustive list of all responsibilities, duties and skills required of this position. All NEB members may be required to perform duties outside of their normal responsibilities as needed.